

WORK SESSION
October 24, 2011

A work session of the Mayor and Common Council of the Borough of Ogdensburg, Sussex County, New Jersey, was held in the Council Chambers in the Borough Hall on October 24, 2011.

Mayor Ciasullo called the meeting to order at 7:00 p.m.

Upon Roll Call the following Council Members appeared and answered the call: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla.

Notice requirements of the Open Public Meeting Act, NJSA 10:4:4-6 have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the New Jersey Herald and the New Jersey Sunday Herald, and posted on the bulletin board in the Borough hall on January 3, 2011.

Councilman McGuire moved, Councilman Hann seconded motion to introduce an ordinance entitled **AN ORDINANCE AMENDING AN ORDINANCE FIXING THE SALARIES OF THE OFFICES AND EMPLOYEES OF THE BOROUGH, AND REPEALING PRIOR ORDINANCES FOR THE POSITIONS OF EMERGENCY SNOW DRIVER, WATER PLANT TREATMENT OPERATOR AND ASSISTANT WATER PLANT TREATMENT OPERATOR** on first reading. Public hearing is scheduled for November 14, 2011.

BE IT ORDAINED by the Mayor and Common Council of the Borough of Ogdensburg that the following amendment shall be made to the ordinance fixing the salary ordinance wherein a minimum and maximum range is set as follows:

Emergency Snow Driver -----\$8.00 - \$13.67/hr.
Water Plant Treatment Operator -----\$1,500 - \$7,932.44
Asst. Water Plant Treatment -----\$8.00 - \$14.66/hr.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final hearing and publication according to law.

Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla. Copy attached as Schedule 1.

Councilman Hann moved, Councilman Opilla seconded motion to introduce an ordinance entitled **CAPITAL ORDINANCE OF THE BOROUGH OF OGDENSBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING THE REPLACEMENT OF THE PUMP AT WELL #3 AND THE PURCHASE OF WATER METERS, BY AND FOR THE WATER UTILITY OF THE BOROUGH, APPROPRIATING THEREFORE THE SUM OF \$37,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM WATER UTILITY CAPITAL SURPLUS AND WATER UTILITY RESERVE FOR CAPITAL OUTLAY OF THE BOROUGH** on first reading. Public hearing is scheduled for November 14, 2011.

BE IT ORDAINED by the Borough Council of the Borough of Ogdensburg, in the County of Sussex, New Jersey, as follows:

Section 1. The Borough of Ogdensburg, in the County of Sussex, New Jersey (the "Borough") is hereby authorized to replace the pump at well #3 and purchase water meters, by and for the Water Utility of the Borough. Said

improvements shall include all work, materials and appurtenances necessary and suitable therefore.

Section 2. The sum of \$37,000 is hereby appropriated to the payment of the cost of the improvements authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from Water Utility Capital Surplus in the amount of \$25,000.00 and from water utility reserve for capital outlay in the amount of \$12,000.00 of the Borough. The sum of \$37,000 is hereby appropriated from Water Utility Capital Surplus (\$25,000) and water utility capital outlay (\$12,000) of the Borough to the payment of the cost of said purpose.

Section 3. Said improvements are lawful capital improvements of the Borough having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.
Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla. Copy attached as Schedule 2.

Councilman Hann moved, Councilman Opilla seconded motion to adopt the following resolution.

**Resolution
Amendment to the Water Utility Capital Budget**

WHEREAS, the local water utility capital budget for the year 2011 was adopted on the 9th day of May, 2011; and

WHEREAS, it is desired to amend said water utility capital budget section.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, the following amendment(s) to the water utility capital budget section of Water Capital Fund be made.

Recorded Vote (Insert Names)

| | | | | | |
|------|----------|--|------|-------|--------------|
| | | | | | |
| | (Amodeo | | | | Abstain None |
| | (Andrews | | (| | (|
| | (Hann | | (| | (|
| Ayes | (Ingerto | | Nays | (None | (|
| | (McGuire | | (| | Absent (None |
| | (Opilla | | (| | (|

WATER UTILITY CAPITAL BUDGET (Current Year Action)

2011

Planned Funding Services for Current Year 2011

| 1 Project | 2 Project Num. | 3 Est. Total Cost | 4 Amt. Res. In Prior Years | 5a 2011 Budget Appropriation | 5b Capital Improvement Fund | 5c Capital Surplus | 5d Grants in Aid/Other Fund | 5f Debt Authorized | Total Funded In Future Year |
|---|-------------------|-------------------------|----------------------------------|------------------------------------|--------------------------------------|--------------------------|--------------------------------------|--------------------------|-----------------------------------|
| Pump Replacement for well No. 3 and Acquisition of water meters | 4 | \$ 37,000.00 | | | | \$ 25,000.00 | \$ 12,000.00 | | |
| Total All Projects | | \$ 37,000.00 | \$ - | \$ - | \$ - | \$ 25,000.00 | \$ 12,000.00 | \$ - | \$ - |

SIX YEAR CAPITAL PROGRAM 2011 TO 2016
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS

5. Funding Amounts Per Year

| 1 Project | 2 Project Num. | 3 Est. Total Cost | 4 Estimated Completion Time | Capital Improvement Fund 2011 Budget | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
|---|-------------------|-------------------------|--------------------------------------|---|--------------|------|------|------|------|------|
| Pump Replacement for Well No. 3 & Acquisition of water meters | 4 | \$ 37,000.00 | 1 Year | | \$ 37,000.00 | | | | | |
| Total All Projects | | \$ 37,000.00 | | \$ - | \$ 37,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - |

SIX YEAR CAPITAL PROGRAM 2011 - 2016
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

| Project | 2 Estimated Total Cost | 3 <u>Budget Appropriation</u> | | 4 Capital Improv. Fund | 5 Capital Surplus | 6 Grants In Aid-Other Funds | 7 Bonds and Notes | | | |
|---|------------------------------|----------------------------------|--------------|---------------------------------|-------------------------|--------------------------------------|-------------------|--------------|------------|--------|
| | | Current Year | Future Years | | | | General | Self-Liquid. | Assessment | School |
| Pump Replacement for Well # 3 and Acquisition of Water Meters | \$ 37,000.00 | | | | \$ 25,000.00 | \$12,000.00 | | | | |

| | | | | | | | | | | |
|--------------------|--------------|--|--|------|--------------|-------------|------|--|--|--|
| Total All Projects | \$ 37,000.00 | | | \$ - | \$ 25,000.00 | \$12,000.00 | \$ - | | | |
|--------------------|--------------|--|--|------|--------------|-------------|------|--|--|--|

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

BE IT HEREBY CERTIFIED that this is a true copy of a resolution amending the water utility capital budget section adopted by the governing body on the 24th day of October, 2011.

Date: October 24, 2011

Trenton, New Jersey

Approved _____, 2011

Phyllis Drouin - Municipal Clerk

Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla. Copy attached as Schedule 3.

Councilman McGuire moved, Councilman Hann seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to adopt the revised Ogdensburg Employee Manual as of this date, October 24, 2011.

Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla. Copy attached as Schedule 4.

Councilman Hann moved, Councilman McGuire seconded motion to open the public session of the meeting. Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla.

Pat Sabourin, President of the First Aid Squad thanked Mayor and Council for helping celebrate the years of service given by George and herself to the First Aid Squad.

There being no further business from the public, Councilman Hann moved, Councilman McGuire seconded motion to close the public session of the meeting. Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla.

Councilman McGuire brought up for discussion the water problem with the development on Willis Dr. Councilman McGuire informed Mayor and Council that this situation comes under the Land Use Board and it will be heard by the Land Use Board.

Mayor Ciasullo mentioned that the recycling dumpster was full by Saturday and that a call was made to have it replaced. Also discussed was extending the hours for the Recycling Center. After a brief discussion, it was agreed upon having the recycling center open from 8:00 a.m. to 11:00 a.m. Councilman Hann moved, Councilman McGuire seconded motion to extend the hours for the recycling attendant from 8:00a.m. to 11:00 a.m. Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla. Councilman Ingerto explained about smoke in the hallway at the school. Fire Department was called but nothing could be found. Councilman Opilla discussed the review of the water department for the codification of the ordinances and will be looking into the fees, billing and payments. Councilman Ingerto updated Mayor and Council on the heating for the Borough Hall. The inspection for the plumbing will be done hopefully on Tuesday and on Wednesday and Thursday they will running the lines for the DPW. Also spoke about removing the oil tank at the Municipal Building. Mayor discussed property on Predmore Road and a water retention pond. Council would like to see who owns the pond and the maintenance of the pond. Borough will be in touch with the property owner.

At 7:45 p.m. Councilman Hann moved, Councilman McGuire seconded motion to go into executive session to discuss attorney client privilege information. Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla.

At 7: 58 p.m. Mayor and Council returned to the work session.

Council discussed having a Christmas party this year. Councilman Hann will check to see if the Firehouse is available. Looking at a date of December 2, 2011.

There being no further business, Councilman Hann moved, Councilman McGuire seconded motion to adjourn the meeting. Yeas: Amodeo, Andrews, Hann, Ingerto, McGuire, Opilla.

Meeting adjourned at 8:15 p.m.

Borough Clerk

Mayor

